

- x Don't include date of birth, religion, marital status or a photo. Only your contact details (email, telephone & UK address)
- x Your CV should describe the skills you have gained from a job – not just your duties
- x As a general rule, a CV should show education and employment / experience in reverse chronological order (list your most recent experience first).

You will probably need more than one CV if you're applying for different job roles. You'll also need a different CV for part-time roles. This will focus more on your transferable skills and less on your academic history.

Visa and National Insurance number

Check your Work Visa to find out the number of hours that your visa allows you to work. Generally speaking, international students can work up to 20 hours per week during term-time and full-time during vacation. Refer to the [UKCISA website](#) for more information.

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- x Presentation skills
- x Networking
- x Using LinkedIn to network
- x Mock (Practice) Assessment Centres

Employer events on campus - These are a great way to meet different employers and find out more about careers and opportunities in different industries:

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