



Owner:	The Clerk to the University Board
Version number:	5
Date of approval:	6 July 2018
Approved by:	University Board
Effective date:	7 July 2018
Date of last review:	November 2017
Due for review:	Annually

Scheme of Delegation

1. INTRODUCTION AND SCOPE

- 1.1 This Scheme of Delegation (referred to as *the Scheme*) seeks to outline where decision-making authority in the name of or on behalf of Bournemouth University (BU) resides and where this authority can and has been delegated.
- 1.2 No such scheme can be fully comprehensive, however, by identifying where authority lies or has been delegated the Scheme sets a framework through which other matters may be resolved. The Clerk to the University Board and the Chief Operating Officer will advise on matters which are not explicitly addressed in the Scheme.
- 1.3 The Scheme has been drawn up under the Instrument and Articles of Government for Bournemouth University. In the event of any inconsistency between the Scheme and the Instrument and Articles of Government, the Instrument andmngnty he ,y

- (b) the approval of the annual estimates of income and expenditure;
- (c) ensuring the solvency of the University and the Corporation and the safeguarding of their assets;
- (d) the appointment or dismissal of the Vice-Chancellor and of the Clerk to the Board;
- (e) the varying or revoking of these Articles;
- (f) the appointment of members of the University Board;
- (g) the approval of the Scheme of Delegation setting out the delegations made by the University Board.

5.3 The University Board is also responsible for the following:

<p>A Students' Union shall conduct and manage its own affairs and funds in accordance with a constitution approved by the [University Board] and shall present audited accounts annually to the [University Board]. No amendment to or rescission of that constitution, in part or in whole, shall be valid unless and until approved by the [University Board] (Article 9.1)</p>	<p>University Board (approval of Students' Union Constitution and Bye Laws) Approval of budgets is delegated to: Finance and Resources Committee. Review of the audited financial reports is delegated to: Audit, Risk & Governance Committee. The Student's Union Code of Practice is approved by the University Board</p>

h

responsible to the University Board for ensuring compliance with the terms of the OfS Terms & Conditions of Funding for Higher Education Institutions and providing OfS with assurances to that effect.

- 7.3 The Vice-Chancellor chairs the University Executive Team (UET) whose main purpose is to be the executive body with ultimate decision-making authority for the University in the areas of responsibility assigned to the Vice-

Academic

--	--

Approval of establishment of, or investment in, oversight of and exit from related companies	University Board, following consideration by the Audit, Risk & Governance Committee and the Finance & Resources C 25.2 48 0.48 0.48 re f

